



QuiTE AWARDS 2017: Frequently asked questions

Who can participate in the QuiTE Awards?

Accredited and registered post secondary and tertiary institutions or individuals from these institutions may submit entries.

How do I enter?

Please click [here](#) for each award category's eligibility and submission requirements.

What is the cost of submitting an entry for the QuiTE Awards?

There are no entry fees.

For which period do the QuiTE Awards relate?

The judges will be looking for outstanding examples of best practice during your current registered or accredited period.

ACTT will accept submissions based on projects or initiatives that commenced in your previous registration or accreditation period, provided that achievements were accomplished during the current registered or accredited period.

May an institution or individual enter more than one category?

Yes, an institution or individual may enter as many categories as desired except for the LiTE award. However, a separate submission must be provided for each category.

May we enter the same submission in more than one category?

No, it is recommended that institutions choose the most appropriate category for each submission.

May we submit a previous submission if the information is still relevant?

As the criteria are revised periodically, your previous submission is unlikely to meet the current criteria. Your submission should be revised in accordance with the current criteria.



May we enter more than one project for the individual QuiTE Awards categories?

Yes, if the projects/research areas are distinct and unrelated, you may submit more than one.

May we enter more than one individual in the LiTE Awards category?

No, you may only enter one individual from your institution.

How will I know that my submission has been received?

You will receive an email confirming your institution's name and the category/categories you have entered. If you do not receive a confirmation email, please contact quiteawards@actt.org.tt

What support is available to entrants?

ACTT supports entrants through:

- Liaisons assigned to institutions
 - Email contact with the QuiTE Committee at quiteawards@actt.org.tt
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What is the deadline for submission of entries?

Noon on Friday, August 18, 2017.

Will late submissions be accepted?

The Council will not accept late submissions.

How will institutions/individuals know if they have been shortlisted?

Shortlisted institutions and individuals will be notified using the contact information provided on the application form.

How are the entries judged?

A distinguished panel of experts selected by ACTT will review and judge the entries based on the rubric established by ACTT.

When will the winners be announced?

Winners will be announced at the Excellence in Higher Education Awards Ceremony on Thursday, October 26, 2017.

Whom should I contact for further information?

You may send an email to the QuiTE Awards Committee via quiteawards@actt.org.tt
