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Please address your response to the Auditor General and quote the reference particulars below

Ref No: XI 156/4/2010/52

18th October 2021

The Executive Director
Accreditation Council of Trinidad and Tobago
Level 3, Building B
ALGICO Plaza
91-93 St. Vincent Street
PORT OF SPAIN

Dear Sir

Report of the Auditor General of the Republic of Trinidad and Tobago on the Financial Statements of the Accreditation Council of Trinidad and Tobago for the year ended 30 September 2010

Forwarded herewith is a copy of my Report on the Financial Statements of the Accreditation Council of Trinidad and Tobago for the year ended 30 September 2010.

In accordance with section 116 (4) of the Constitution of the Republic of Trinidad and Tobago, the Report has been forwarded to the Speaker and the President of the Senate for presentation to the House of Representatives and the Senate respectively and to the Minister of Finance.

A copy of the Report has been forwarded also to the Minister of Education and the Chairman of the Accreditation Council of Trinidad and Tobago.

Yours faithfully


LORELLY PUJADAS
AUDITOR GENERAL

“championing good governance”



**REPUBLIC OF TRINIDAD AND TOBAGO
AUDITOR GENERAL'S DEPARTMENT**

**R E P O R T
O F T H E
A U D I T O R G E N E R A L**

**ON THE FINANCIAL STATEMENTS OF THE
ACCREDITATION COUNCIL OF TRINIDAD AND TOBAGO**

FOR THE YEAR ENDED

30 SEPTEMBER, 2010



REPORT OF THE AUDITOR GENERAL OF THE REPUBLIC OF TRINIDAD AND TOBAGO ON THE FINANCIAL STATEMENTS OF THE ACCREDITATION COUNCIL OF TRINIDAD AND TOBAGO FOR THE YEAR ENDED 30 SEPTEMBER 2010

The accompanying Financial Statements of the Accreditation Council of Trinidad and Tobago for the year ended 30 September 2010 have been audited. The Statements comprise a Statement of Financial Position as at 30 September 2010, a Statement of Comprehensive Income, a Statement of Changes in Accumulated Fund, a Statement of Cash Flows for the year ended 30 September 2010 and Notes to the Financial Statements numbered 1 to 18.

2. The audit was conducted by a firm of Accountants authorised by the Auditor General in accordance with section 22 (1) of the Accreditation Council of Trinidad and Tobago Act, Chap 39:06. Their Report dated 29 June 2021, which is attached, refers.

SUBMISSION OF REPORT

3. This Report is being submitted to the Speaker of the House of Representatives, the President of the Senate and the Minister of Finance in accordance with the provisions of sections 116 and 119 of the Constitution of the Republic of Trinidad and Tobago.



**18TH OCTOBER 2021
PORT-OF-SPAIN**


**LORELLY PUJADAS
AUDITOR GENERAL**

The Accreditation Council of Trinidad and Tobago

Financial Statements

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

The Accreditation Council of Trinidad and Tobago

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The Accreditation Council of Trinidad and Tobago

Statement of Management's Responsibilities

Management is responsible for the following:

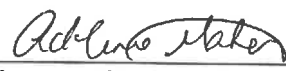
- Preparing and fairly presenting the accompanying financial statements of The Accreditation Council of Trinidad and Tobago (the Council), which comprise the statement of financial position as at 30 September 2010, the statements of comprehensive income, changes in accumulated fund and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information;
- Ensuring that the Council keeps proper accounting records;
- Selecting appropriate accounting policies and applying them in a consistent manner;
- Implementing, monitoring and evaluating the system of internal control that assures security of the Council's assets, detection/prevention of fraud, and the achievement of Council operational efficiencies;
- Ensuring that the system of internal control operated effectively during the reporting period;
- Producing reliable financial reporting that comply with laws and regulations, including the Exchequer and Audit Act Chapter 69:01; and
- Using reasonable and prudent judgement in the determination of estimates.

In preparing these audited financial statements, management utilised the International Financial Reporting Standards, as issued by the International Accounting Standards Board and adopted by the Institute of Chartered Accountants of Trinidad and Tobago. Where International Financial Reporting Standards presented alternative accounting treatments, management chose those considered most appropriate in the circumstances.

Nothing has come to the attention of management to indicate that the Council will not remain a going concern for the next twelve months from the reporting date; or up to the date the accompanying financial statements have been authorised for issue, if later.

Management affirms that it has carried out its responsibilities as outlined above.


Executive Director
29 June 2021


Director, Finance and Administration
29 June 2021



Independent Auditor's Report

To the members of the Council of The Accreditation Council of Trinidad and Tobago

Report on the financial statements

We have audited the accompanying financial statements of The Accreditation Council of Trinidad and Tobago (the Council), which comprise the statement of financial position as at 30 September 2010 and the statements of comprehensive income, changes in accumulated funds and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of The Accreditation Council of Trinidad and Tobago as at 30 September 2010, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

Independent Auditor's Report (Continued)

Other Matter

The financial statements of the Company for the year ended 30 September 2009 were audited by another firm of auditors whose report, dated 31 January 2017, expressed an unmodified opinion on those financial statements.

As part of our audit of the 2010 financial statements, we also audited the adjustments described in Note 17 that were applied to amend the 2009 financial statements. In our opinion, such adjustments are appropriate and have been properly applied. We were not engaged to audit, review, or apply any procedures to the 2009 financial statements of the Company other than with respect to the adjustments and, accordingly, we do not express an opinion or any other form of assurance on the 2009 financial statements taken as a whole.

PricewaterhouseCoopers

Port of Spain
Trinidad, West Indies
29 June 2021

The Accreditation Council of Trinidad and Tobago

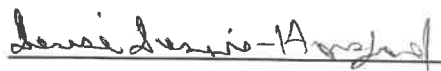
Statement of Financial Position

(Expressed in Trinidad and Tobago Dollars)

	Notes	As at	
		30 September 2010 \$	2009 \$ Restated
Assets			
<i>Non-current assets</i>			
Plant and equipment	3	1,473,995	1,065,336
Intangible assets	4	<u>70,204</u>	<u>188,798</u>
		<u>1,544,199</u>	<u>1,254,134</u>
<i>Current assets</i>			
Accounts receivables	5, 17	98,271	219,169
Value added tax recoverable		910,677	959,096
Prepayments		265,698	801,872
Other receivables		5,933	39,112
Cash and cash equivalents	6	<u>5,120,938</u>	<u>3,271,289</u>
		<u>6,401,517</u>	<u>5,290,538</u>
Total assets		<u><u>7,945,716</u></u>	<u><u>6,544,672</u></u>
Accumulated fund	17	<u>5,339,065</u>	<u>3,846,030</u>
Non-current liability			
Deferred income	7	<u>916,504</u>	<u>862,532</u>
Current liabilities			
Accounts payable and accrued liabilities	8, 17	288,482	235,760
Provision for gratuity	9	1,401,665	940,842
Bank (chequing account)	6, 17	<u>--</u>	<u>659,508</u>
		<u>1,690,147</u>	<u>1,836,110</u>
Total liabilities		<u>2,606,651</u>	<u>2,698,642</u>
Total accumulated fund and liabilities		<u><u>7,945,716</u></u>	<u><u>6,544,672</u></u>

The notes on pages 8 to 21 are an integral part of these financial statements.

 Director

 Director

The Accreditation Council of Trinidad and Tobago

Statement of Comprehensive Income

(Expressed in Trinidad and Tobago Dollars)

	Notes	Year ended 30 September	
		2010 \$	2009 \$ Restated
Income			
Revenue	10, 17	1,155,733	3,075,313
Cost of services	12, 17	<u>(453,335)</u>	<u>(2,149,079)</u>
Gross surplus		702,398	926,234
<i>Other non-operating income</i>			
Government subventions		13,000,845	13,000,000
Interest income		60,983	46,520
Other income	11, 17	<u>2,015,641</u>	<u>1,204,640</u>
		<u>15,779,867</u>	<u>15,177,394</u>
Expenses			
Administrative expenses	13	13,429,332	14,908,999
Depreciation	3	684,805	738,797
Amortisation of intangible assets	4	<u>172,695</u>	<u>165,070</u>
		<u>14,286,832</u>	<u>15,812,866</u>
Surplus/(deficit) of income over expenditure		<u>1,493,035</u>	<u>(635,472)</u>
Total comprehensive income for the year		<u>1,493,035</u>	<u>(635,472)</u>

The notes on pages 8 to 21 are an integral part of these financial statements.

The Accreditation Council of Trinidad and Tobago

Statement of Changes in Accumulated Fund

(Expressed in Trinidad and Tobago Dollars)

	Accumulated fund \$
Year ended 30 September 2010	
Balance at 1 October 2009 - restated	3,846,030
Surplus of income over expenditure	<u>1,493,035</u>
Balance at 30 September 2010	<u>5,339,065</u>
Year ended 30 September 2009	
Balance at 1 October 2008	4,481,502
Deficit of income over expenditure restated	<u>(635,472)</u>
Balance at 30 September 2009	<u>3,846,030</u>

The notes on pages 8 to 21 are an integral part of these financial statements.

The Accreditation Council of Trinidad and Tobago

Statement of Cash Flows

(Expressed in Trinidad and Tobago Dollars)

	Notes	Year ended 30 September	
		2010 \$	2009 \$ Restated
Cash flows from operating activities			
Surplus/(deficit) of income over expenditure		1,493,034	(635,472)
Adjustments for:			
Depreciation	3	684,805	738,797
Amortisation of intangible assets	4	172,696	165,070
Amortisation of deferred income	7	(46,028)	(15,511)
Gain on disposal of plant and equipment		(16,485)	(3,149)
Operating surplus before changes in operating asset and liabilities		2,288,022	249,735
Decrease in accounts receivables		120,898	605,453
Decrease/(increase) in value added tax recoverable		48,419	(273,338)
Decrease/(increase) in prepayments		536,174	(571,781)
Decrease/(increase) in other receivables		33,179	(39,112)
Increase/(decrease) in accounts payable and accrued liabilities		52,722	(1,210,850)
Increase in provision for gratuity		460,823	940,842
Net cash generated from/(used in) operating activities		3,540,237	(299,051)
Cash flows from investing activities			
Purchase of plant and equipment	3	(1,099,046)	(681,058)
Purchase of intangible assets	4	(53,300)	(9,625)
Proceeds from disposal of plant and equipment		21,265	7,833
Net cash used in investing activities		(1,131,081)	(682,850)
Cash flows from financing activities			
Proceeds from government grants (PSIP)	7	100,000	50,000
Proceeds from European Development Fund (EDF) grants	7	--	550,000
Net cash generated from financing activities		100,000	600,000
Net increase/(decrease) in cash and cash equivalents		2,509,157	(381,901)
Cash and cash equivalents, beginning of year		2,611,781	2,993,682
Cash and cash equivalents, end of year		5,120,938	2,611,781
Represented by			
Cash at bank		3,052,139	3,237,551
Bank chequing account		2,031,562	(659,508)
Cash in hand		29,296	26,506
Petty cash		7,941	7,232
		5,120,938	2,611,781

The notes on pages 8 to 21 are an integral part of these financial statements.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

1 General information

The Accreditation Council of Trinidad and Tobago (ACTT) is a statutory body established by Chapter 39:06 as the principal body in Trinidad and Tobago responsible for the quality assurance of post-secondary and tertiary level institutions, programmes and awards. The Act creating the Council was proclaimed in June 2004, by an Act of Parliament #16 of 2004, and the organisation commenced operations in November 2004. Its place of operations is located at Level 1, Maritime Centre, 29 Tenth Avenue, Barataria, San Juan 250606, Trinidad and Tobago.

The principal activity of the organisation is to ensure quality in higher education in Trinidad and Tobago through the following five major activities:

- a) registration of Tertiary Level Institutions;
- b) accreditation of Tertiary Level Institutions;
- c) accreditation of Specialised Programmes;
- d) recognition of Foreign Tertiary Level Institutions and their programmes and awards;
- e) conferment of title on Tertiary Level Institutions.

These financial statements were authorised for issue by the Directors on 29 June 2021

2 Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

a. Basis of preparation

- (i) *The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) under the historical cost convention and interpretations issued by the IFRS Interpretations Committee (IFRS IC). The financial statements comply with IFRS as issued by the International Accounting Standards Board (IASB)*

The preparation of financial statements in conformity with IFRS requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. There were no areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements.

- (ii) *New and amended standards, and interpretations mandatory for the first time for the financial year beginning 1 January 2010 but not currently relevant to the entity*

Topic	Key requirements	Effective Date
IAS 24, 'Related party disclosures' (revised 2009)	Amends the definition of a related party and modifies certain related party disclosure requirements for government-related entities.	1 January 2011.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

2 Summary of significant accounting policies (continued)

a. Basis of preparation (continued)

- (ii) *New and amended standards, and interpretations mandatory for the first time for the financial year beginning 1 January 2010 but not currently relevant to the entity (continued)*

Topic	Key requirements	Effective Date
IFRS 9, 'Financial instruments'	IFRS 9 is the first standard issued as part of a wider project to replace IAS 39. IFRS 9 retains but simplifies the mixed measurement model and establishes two primary measurement categories for financial assets: amortised cost and fair value. The basis of classification depends on the entity's business model and the contractual cash flow characteristics of the financial asset. The guidance in IAS 39 on impairment of financial assets and hedge accounting continues to apply. Prior periods need not be restated if an entity adopts the standard for reporting periods beginning before 1 January 2012.	1 January 2018
IFRS 7, 'Financial instruments'	Emphasises the interaction between quantitative and qualitative disclosures about the nature and extent of risks associated with financial instruments.	1 January 2011. Applied retrospectively.
IAS 1, 'Presentation of financial statements'	Clarifies that an entity will present an analysis of other comprehensive income for each component of equity, either in the statement of changes in equity or in the notes to the financial statements.	1 January 2011. Applied retrospectively.

b. Foreign currency translation

- (i) *Functional and presentation currency*

Items included in the financial statements of the Council are measured using currency of the primary economic environment in which the entity operates ('the functional currency'). The financial statements are presented in Trinidad and Tobago dollars, which is the Council's functional and presentation currency.

- (ii) *Transactions and balances*

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of comprehensive income.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

2 Summary of significant accounting policies (continued)

c. *Plant and equipment*

Plant and equipment are stated at cost less accumulated depreciation and impairment losses.

Historical cost includes expenditure that is directly attributable to the acquisition of the items.

The Council recognises in the carrying amount of an item of fixed assets, the cost of replacing part of such an item when that cost is incurred if it is probable that the future economic benefits embodied with the item will flow to the Council and the cost of the item can be measured reliably. All other expenditure is recognised in the statement of comprehensive income during the financial period as an expense as incurred.

Depreciation is charged to the statement of comprehensive income using the straight line basis at the following rates which are designed to write off the assets over their estimated useful lives:

Motor vehicles	25%
Computer equipment	33%
Furniture and fittings	25%
Equipment	25%
Cellular phones	50%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each statement of financial position date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposal of Plant and equipment are determined by comparing proceeds with the carrying amount and are included in the statement of comprehensive income within other income.

d. *Intangible assets*

Computer software license are accounted for as intangible assets when they are not an integral part to the related hardware. Computer software that is an integral part to the related hardware shall be accounted for as property, plant and equipment.

Computer software licenses that are recognised as assets are amortised over their estimated useful lives, which does not exceed three years.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

2 Summary of significant accounting policies (continued)

e. *Impairment*

The carrying amounts of the Council's non-financial assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

Calculation of recoverable amount

The recoverable amount of the Council's assets is the greater of their net selling price and value in use.

Reversals of impairment

An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount.

An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

f. *Accounts receivable*

Accounts receivable are amounts due from customers for services performed in the ordinary course of business. Trade receivables are recognised initially at fair value and subsequently measured at amortised cost less provision for impairment. A provision for impairment is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered as indicators that the trade receivable is impaired. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows. The amount of the provision is recognised in the statement of comprehensive income. Bad debts are written off to the statement of comprehensive income when identified.

g. *Cash and cash equivalents*

For the purposes of the statement of cash flows, cash and cash equivalents comprise cash in hand and at bank.

h. *Government subventions*

Government subventions related to the ongoing operations of the Council are recognised in the Income Statement as revenue when the grant becomes receivable. Grants that compensate the Council for the cost of an asset are recognised in the Income Statement on a systematic basis over the life of the asset.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

2 Summary of significant accounting policies (continued)

i. *PSIP Funding*

All projects that fall under the Ministry's Public Sector Investment Programme (PSIP) allocation are funded by distributions from this account.

These expenses include institutional and staff development and infrastructure expansion. Funds that are received under this type of funding are not included with Government Subventions, and are shown separately in the Statement of Comprehensive Income.

j. *Amortisation of assets purchased under PSIP Funding*

In accordance with IAS 20: Accounting for Government Grants and Amortisation of deferred income, grants used to purchase assets are recognised as deferred income and systematically amortised over a period matching useful life of the acquired asset.

k. *Accounts payable and accrued liabilities*

Accounts payable and accrued liabilities are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Liabilities for accounts payable and accrued liabilities which are normally settled on thirty to ninety day terms are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not invoiced to the Council.

Accounts payable are classified as current liabilities if payment is due within one year or less (or in the normal operating cycle of the business if longer). If not, they are presented as non-current liabilities.

l. *Provisions*

Provisions are recognised when:-

- the Council has a present legal or constructive obligation as a result of past events;
- it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation; and
- a reliable estimate of the amount of the obligation can be made.

Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditure expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation.

m. *Revenue recognition*

Revenue related to the Council includes revenue earned from the Council's core services as itemised at note 1 above, plus income generated from the hosting of workshops and conferences, from advertisements in ACTT's publications and from sale of publications. This revenue is recorded on an accruals basis.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

2 Summary of significant accounting policies (continued)

n. *Leases*

The Council is the lessee

Leases where a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the statement of comprehensive income on a straight-line basis over the period of the lease. Lease incentives received are recognised in the income statement as an integral part of the total lease expense.

o. *Taxation*

Section 20 of the Act indicates that the Council is exempt from stamp duties, corporation taxes, custom duties, value added taxes and all other taxes.

p. *Prior year restatement*

Comparative information has been adjusted to take into account a restatement to the presentation of the statement of comprehensive income to comply with IAS 1: 'Presentation of financial statements' as well restatements of income and expenses as explained in note 17.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

3 Plant and equipment

	Motor vehicle \$	Computer equipment \$	Furniture and fittings \$	Equipment \$	Total \$
Year ended 30 September 2010					
Opening net book amount	372,277	381,687	187,998	123,374	1,065,336
Additions	5,230	862,829	163,773	67,214	1,099,046
Reclassification of software to intangibles	--	(802)	--	--	(802)
Disposals	--	(1,594)	--	(3,186)	(4,780)
Depreciation charge	(159,332)	(343,637)	(118,045)	(63,791)	(684,805)
Closing net book amount	<u>218,175</u>	<u>898,483</u>	<u>233,726</u>	<u>123,611</u>	<u>1,473,995</u>
At 30 September 2010					
Cost	1,035,195	2,116,846	954,109	372,091	4,478,241
Accumulated depreciation	(817,020)	(1,218,363)	(720,383)	(248,480)	(3,004,246)
Net book amount	<u>218,175</u>	<u>898,483</u>	<u>233,726</u>	<u>123,611</u>	<u>1,473,995</u>
Year ended 30 September 2009					
Opening net book amount	234,314	417,203	326,665	149,576	1,127,758
Additions	351,089	229,783	47,514	52,671	681,057
Disposals	--	--	(1,390)	(3,294)	(4,684)
Depreciation charge	(213,126)	(265,299)	(184,791)	(75,579)	(738,795)
Closing net book amount	<u>372,277</u>	<u>381,687</u>	<u>187,998</u>	<u>123,374</u>	<u>1,065,336</u>
At 30 September 2009					
Cost	1,029,965	1,533,638	790,336	318,942	3,672,881
Accumulated depreciation	(657,688)	(1,151,951)	(602,338)	(195,568)	(2,607,545)
Net book amount	<u>372,277</u>	<u>381,687</u>	<u>187,998</u>	<u>123,374</u>	<u>1,065,336</u>
At 30 September 2008					
Cost	678,876	1,315,905	746,992	279,299	3,021,072
Accumulated depreciation	(444,562)	(898,702)	(420,327)	(129,723)	(1,893,314)
Net book amount	<u>234,314</u>	<u>417,203</u>	<u>326,665</u>	<u>149,576</u>	<u>1,127,758</u>

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

4 Intangible assets	2010 \$	2009 \$
Software	47,861	29,465
Document management system	<u>22,343</u>	<u>159,333</u>
	<u>70,204</u>	<u>188,798</u>
At beginning of year	188,798	344,243
Additions	53,300	9,625
Reclassification of software from computer equipment	802	--
Amortisation charge for the year	<u>(172,696)</u>	<u>(165,070)</u>
At end of year	<u>70,204</u>	<u>188,798</u>

5 Accounts receivables	2010 \$	2009 \$ Restated
Accounts receivables	114,171	219,169
Less: provision for bad and doubtful debt	<u>(15,900)</u>	<u>--</u>
	<u>98,271</u>	<u>219,169</u>

The aging of accounts receivables at the reporting date was:

	2010 \$	2009 \$
0-30 days	63,181	76,266
Over 90 days	<u>50,990</u>	<u>142,903</u>
	<u>114,171</u>	<u>219,169</u>

As at 30 September 2010, accounts receivables of \$63,181 (2009 - \$76,266) were fully performing.

As at 30 September 2010, accounts receivables of \$50,990 (2009 - \$142,903) were past due. As at 30 September 2010, \$15,900 (2009 - Nil) of accounts receivables are estimated as being impaired. The balance of accounts receivable relate to a number of customers of whom there is no recent history of default and management expects the amount to be fully recovered.

a. The carrying amounts of the Council's invoiced receivables are denominated in Trinidad and Tobago dollars.

b. Fair value of accounts receivables.

Due to the short-term nature of the current accounts receivables, their carrying amount is assumed to be the same as their fair value.

c. Movement in the Company's provision for impairment is as follows:

Beginning of year	--	--
Provision for receivables impairment	<u>15,900</u>	<u>--</u>
End of year	<u>15,900</u>	<u>--</u>

Further information relating to trade receivables is set out in note 15.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

6	Cash and cash equivalents	2010 \$	2009 \$ Restated
	Cash and cash equivalents	3,089,376	3,271,289
	Bank chequing account	<u>2,031,562</u>	<u>(659,508)</u>
	<i>Bank overdraft</i>	<u>5,120,938</u>	<u>2,611,781</u>
	<p>The Council does not have an overdraft facility. The above bank overdraft balance represented the balance in the accounting records. The amount in the bank statement was not in an overdraft position.</p>		
7	Deferred Income	2010 \$	2009 \$
	Grant balance at beginning of year	862,532	278,043
	Grant received – Public Sector Investment Programme (PSIP)	100,000	50,000
	Grant received – European Development Fund (EDF)	–	550,000
	Amortisation of deferred income	<u>(46,028)</u>	<u>(15,511)</u>
		<u>916,504</u>	<u>862,532</u>
8	Accounts payable and accrued liabilities	2010 \$	2009 \$ Restated
	Advertising and promotions	7,583	10,254
	Audit fees	173,000	143,000
	Equipment	19,364	28,005
	Fees	39,810	50,990
	Office expenses	35,966	3,486
	Salaries and wages	2,171	25
	Security and janitorial	<u>10,588</u>	<u>–</u>
		<u>288,482</u>	<u>235,760</u>
9	Provision for gratuity	2010 \$	2009 \$
	At beginning of year	940,842	–
	Provision for the year	<u>460,824</u>	<u>940,842</u>
		<u>1,401,666</u>	<u>940,842</u>

All staff at ACTT are employed on contract and a 20% gratuity becomes payable upon successful completion of the contract of employment. The provision for gratuity is calculated based on each employee's basic salary and is charged to the accounts annually in proportion to the period that the employee was employed over the financial year.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

10 Revenue	2010 \$	2009 \$ Restated
Recognition of foreign programmes and awards	680,278	1,748,835
Registration (Note 17)	304,393	803,541
Programme approval and conferment of title	97,468	207,428
Accreditation (Note 17)	<u>73,594</u>	<u>315,509</u>
	<u>1,155,733</u>	<u>3,075,313</u>

* ACTT applies a 20% administrative fee on the cost of conducting evaluations on institutions for accreditation, registration, foreign and local programmes and awards.

11 Other income		
Public Sector Investment Programme (PSIP) grant funding	1,100,000	1,150,000
European Development Fund (EDF) grant funding	650,000	—
Hosting of conferences, seminars, functions	109,423	35,980
Other income	3,705	—
Rental income	90,000	—
Amortisation of deferred income (Note 7)	46,028	15,511
Gain on disposal of plant and equipment	<u>16,485</u>	<u>3,149</u>
	<u>2,015,641</u>	<u>1,204,640</u>

12 Cost of services		
Registration	236,139	737,963
Recognition of foreign programmes and awards	170,194	1,257,717
Programme approval and conferment of title	<u>47,002</u>	<u>153,399</u>
	<u>453,335</u>	<u>2,149,079</u>

Cost of ACTT's services are funded by fees charged to institutions for the provision of these services. (Note 10 refers)

13 Administrative expenses		
Advertising and promotions	435,205	709,603
Bad and doubtful debt	15,900	—
Hosting of conferences, seminars, functions	559,028	196,779
Insurance	77,068	74,177
Office expenses	507,517	557,858
Other contracted services	279,722	303,759
Rent	1,598,103	1,340,204
Repairs and maintenance	550,661	395,002
Salaries and wages	8,204,386	10,310,993
Security and janitorial	314,761	251,863
Training	481,875	353,324
Travel	87,921	85,317
Utilities	<u>317,186</u>	<u>330,120</u>
	<u>13,429,332</u>	<u>14,908,999</u>

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

14 Related parties

Key management personnel

Key management personnel receive compensation in the form of short-term employee benefits and post-employment benefits.

Key management personnel received compensation of \$2,373,417 (2009: \$2,635,045) for the period. Total remuneration is included in 'salaries and wages' in the 'administrative expenses' note.

15 a. Financial instruments by category

2010	2009
\$	\$
	Restated

The accounting policies for financial instruments have been applied to the line items below:

Assets as per statement of financial position

Accounts receivables	98,271	219,169
Other receivables	5,933	39,112
Cash and cash equivalents	<u>5,120,938</u>	<u>3,271,289</u>
	<u>5,225,142</u>	<u>3,529,570</u>

Liabilities as per statement of financial position

Accounts payable and accrued liabilities	288,482	235,760
Provision for gratuity	1,401,665	940,842
Bank chequing account	<u>—</u>	<u>659,508</u>
	<u>1,690,147</u>	<u>1,836,110</u>

15 b. Credit quality of financial assets

The credit quality of the financial assets that are neither past due nor impaired can be assessed by reference to historical information about the counterparty default rates and/or by management's evaluation based on historical recovery.

Accounts receivables

2010	2009
\$	\$
	Restated

Counterparties without external credit rating:

Group 1	<u>34,638</u>	<u>219,169</u>
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Almost all trade receivables represent amounts due from government entities operating in Trinidad and Tobago. The balance comprises both invoiced amounts and accrued amounts recognised in annual fees earned in 2010 but billed/collected after 30 September 2010. There is no past history of default.

Cash at bank

Group A	<u>5,083,701</u>	<u>2,578,043</u>
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All cash balances are held at a locally based bank with no history of default. The remainder of the statement of financial position item "cash and cash equivalents" is cash in hand.

Group A - Trinidad and Tobago based banking institutions.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

16 Contingencies and commitments

Operating leases

Operating lease rentals are payable as follows:

	2010 \$	2009 \$
No later than 1 year	1,348,268	1,379,592
Later than 1 year, no later than 5 years	<u>324,731</u>	<u>481,896</u>
	<u>1,672,999</u>	<u>1,861,488</u>

The lease rentals represent future payments under operating leases for office accommodation in Port of Spain, Trinidad and in Crown Point, Tobago, plus leases for two Xerox copiers.

During the year ended 30 September 2010 \$1,580,103 (2009: \$1,340,204) was recognised as an expense in the statement of comprehensive income in respect of office accommodation leases.

17 Restatement of prior year

Following a review of the general ledger, management has reconsidered the grouping of certain general ledger balances within the financial statements and reclassified balances in order to bring greater clarity to the financial statement line items and notes.

The Council has restated its previously reported financial statements for the year ended 30 September 2009.

The prior year amounts itemised below have been restated in accordance with IAS 8 – Accounting policies, changes in accounting estimates and errors. The effects on the reported results are disclosed below:

- (i) Staff advances restated from "Accounts receivables" to "Other receivables". This was done because staff advances were incorrectly included in "Accounts receivable" in the prior year, but it ideally should have been an "Other receivable" in accordance with IAS 1- Presentation of financial statements.
- (ii) This represents the restatement of revenue earned in 2009 but were incorrectly billed and collected in subsequent years. The revenue and receivable has been correctly restated to be included in the 2009 in accordance with IAS 18- Revenue.
- (iii) This represents the restatement of cost of goods and services that were ordered and accrued for in the financial year 2009. A liability is only incurred when the contract for goods and services are accepted by both parties to the agreement. This agreement occurred in 2010, so the payable and expenses were removed from 2009 and correctly recorded in 2010.
- (iv) The bank overdraft was incorrectly offset with cash and cash equivalents in current assets in 2009. The bank overdraft has been correctly removed from current assets and included as bank overdraft in current liabilities in accordance with IAS 32 – Financial instruments: presentation
- (v) Non-operating income earned from forums, workshops and publications which are not the primary source of revenue has been restated from "Revenue" to "Other income" in accordance with IAS 18 - Revenue.
- (vi) Cost of services was incorrectly shown net against "Revenue" in 2009. This has now been restated to a separate cost of sales line in accordance with IAS 1- Presentation of financial statements.

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

17 Restatement of prior year (continued)

(viii) As a consequence of the separate line item 'Cost of services' in accordance with IAS 1- Presentation of financial statements in order to reflect the Statement of comprehensive income by nature, a line gross surplus has been included to reflect the difference between revenue and cost of sales in 2009.

The restatements had no impact on the opening statement of financial position as at 1 October 2008 and therefore a statement of financial position as at 1 October 2008 was not presented.

Particulars	Notes	Previously reported 2009 \$	Amounts restated \$	As adjusted 2009 \$
<i>Statement of Financial Position extract</i>				
	(i)	--	(39,112)	--
	(ii)	--	63,633	--
Accounts receivables		194,648	24,521	219,169
Other receivables	(i)	--	39,112	39,112
Accounts payable and accrued liabilities	(iii)	447,432	(211,672)	235,760
	(iii)	--	211,672	--
	(ii)	--	63,633	--
Accumulated fund		3,570,725	275,305	3,846,030
Cash and cash equivalents	(iv)	2,611,781	659,508	3,271,289
Bank chequing account	(iv)	--	(659,508)	(659,508)
		--	--	--
<i>Statement of Comprehensive Income extract</i>				
	(ii)	--	63,633	--
	(v)	--	(35,980)	--
	(vi)	--	2,149,079	--
Revenue		898,581	2,176,732	3,075,313
Cost of sales	(vi)	--	2,149,079	(2,149,079)
Gross surplus	(vii)	--	--	926,234
Other income	(v)	1,168,660	35,980	1,204,640
Administrative expenses	(iii)	15,120,671	(211,672)	14,908,999

The Accreditation Council of Trinidad and Tobago

Notes to the Financial Statements (continued)

30 September 2010

(Expressed in Trinidad and Tobago Dollars)

17 Restatement of prior year (continued)

Particulars	Notes	Previously reported 2009 \$	Amounts restated \$	As adjusted 2009 \$
<i>Statement of Cash Flows – changes in working capital</i>				
	(i)	--	39,112	--
	(ii)	--	(63,633)	--
Account receivables (excluding VAT recoverable of -\$273,338)		629,974	(24,521)	605,453
Other receivables	(ii)	--	(39,112)	(39,112)
Accounts payable and accrued liabilities (excluding Gratuity provision of \$940,842)	(iii)	--	211,672	--
		999,178	211,672	1,210,850

18 Subsequent events – The impact of COVID-19

Beginning in January 2020, global financial markets have experienced and may continue to experience significant volatility resulting from the spread of a novel coronavirus known as COVID-19. The outbreak of COVID-19 has resulted in travel and border restrictions, quarantines, supply chain disruptions, lower consumer demand and general market uncertainty. There has also been a precipitous decline in the spot price of crude oil on global markets as a result of both market forces and COVID-19. The extent and duration of the impact of these events on the education sector in which the entity operates is uncertain at this point and is still under assessment.

The entity's external stakeholders have however, been adversely affected, with institutions having to downsize or close their doors permanently. Reduced income from site visits and annual fees have been the most prominent effect on the entity.

However, after careful consideration of this financial impact, COVID-19 is not expected to have a significant influence on the Council. Management has determined that there is no material uncertainty that casts doubt on its ability to continue as a going concern. It expects that COVID-19 would have some impact, though not significant, in relation to reduced revenues. Due to the fact that government subventions are received annually to cover recurrent expenditure, the fall in revenue will not impact the ability of the entity to carry out its daily functions.

As a result, there are no disclosure requirements regarding the effect of developments after the reporting date that would affect the carrying amount of assets and liabilities, significant restructuring plans or new government reliefs.