

## **Call for Peer Reviewers**

### **Journal of Quality Assurance in Higher Education (JQAHE)**

Published by: The Accreditation Council of Trinidad and Tobago  
Place of Publication: Port of Spain, Trinidad and Tobago  
Publication Types: printed, online

The Journal of Quality Assurance in Higher Education (JQAHE) is inviting suitably qualified persons to act as peer reviewers. The JQAHE is a new internationally peer-reviewed scholarly journal published by The Accreditation Council of Trinidad and Tobago, the principal body responsible for quality assurance of post secondary and tertiary education institutions in Trinidad and Tobago established by Chapter 39:06. The journal publishes original research, review articles and commentaries.

This journal provides a platform for the dissemination of scholarly discourse on theory, practice and policy in the area of quality assurance in higher education in the Caribbean region in the context of broad international trends and developments. Published annually, it aims to provide practical suggestions and interventions for developing a quality culture, inclusive of mechanisms and strategies for implementation of policies and procedures and continual monitoring and improvement.

The JQAHE relies on highly qualified and experienced professionals in the fields of quality assurance and higher education to review manuscripts and provide authors and editors with their expert assessments. Peer reviewers may be asked to review at least two manuscripts per annum making recommendations to the editors regarding the suitability of the manuscripts for publication in the JQAHE, and providing the appropriate guidance to the authors. Peer reviewers are also asked to commit to reading revised manuscripts until they attain the format and content necessary to be published, maintain the standards of the JQAHE, and always respond promptly to requests from ACTT.

Persons interested in serving as peer reviewers for the JQAHE are invited to send an updated résumé or curriculum vitae to [journalsubmission@actt.org.tt](mailto:journalsubmission@actt.org.tt) with a brief biographical profile, no more than 100 words in length. Please indicate your areas of specialisation and details of any prior experience in peer review.

## **Call for Papers**

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Theme of Issue: Quality in Higher Education: From Best Practice to Next Practice

The Accreditation Council of Trinidad and Tobago (ACTT) is seeking submissions for the January – June 2014 issue of its Journal of Quality Assurance in Higher Education (JQAHE).

The JQAHE is an internationally peer reviewed journal that serves as a platform for the dissemination of scholarly discourse on theories, practices and policies in the area of quality assurance in higher education in the Caribbean region in the context of broad international trends and developments. Higher education professionals including educators and administrative personnel, and quality assurance practitioners are encouraged to submit manuscripts on original research, book reviews and commentaries. Scholarly debate on topics of interest would be welcomed to advance scholarships and practices, exemplify best practice, drive the sector toward next practice, and provide fertile ground for innovation. We invite you also to provide practical suggestions and interventions for developing a quality culture, inclusive of mechanisms and strategies for implementation of policies and procedures and continuous monitoring and improvement.

Manuscripts should be submitted via e-mail only to [journalsubmission@actt.org.tt](mailto:journalsubmission@actt.org.tt) with “submission” in the subject field. All manuscripts should be 5000 – 7500 words in length, double spaced, in Calibri font size 12 and must follow the APA (6th Edition). Author(s) must include their name(s), affiliation(s), contact number(s) and email address(es) on a separate page as well as a short abstract no more than 250 words in length. You may contact us at [journalsubmission@actt.org.tt](mailto:journalsubmission@actt.org.tt) for our detailed Manuscript Submission Guidelines and any other information.

Please be advised that submitted manuscripts should not have been previously published nor should they be currently under consideration for publication elsewhere.

### **ACTT's Vision Statement**

To be the principal authority in Trinidad and Tobago for quality assurance and continuous improvement in higher education and a leader in innovation and best practice.

### **ACTT's Mission Statement**

To assure the quality and integrity of higher education primarily through recognition, registration and accreditation as well as public education and related activities, while ensuring the efficiency and transparency of our operations and demonstrating commitment to national development and global competitiveness.

### **About ACTT**

ACTT was established in 2004 by The Accreditation Council of Trinidad and Tobago Act, Chapter 39:06 of the Laws of the Republic of Trinidad and Tobago, as the principal body in Trinidad and Tobago responsible for the quality assurance of post secondary and tertiary level institutions, programmes and awards. ACTT was formally launched on November 28, 2005 and currently operates three (3) offices in Port of Spain, San Fernando and Tobago. Governed by a Board of Directors comprising ten (10) members, and staffed by cadre of highly skilled professionals, ACTT is a key player in assuring and promoting quality in the higher education sector of Trinidad and Tobago. ACTT is recognised regionally and internationally for its commitment to quality and has established relationships with several international agencies for quality assurance in higher education.

In accordance with Chapter 39:06, ACTT's key functions are:

- Conferment of Institutional Title
- Registration of Post Secondary and Tertiary Level Institutions
- Accreditation of Post Secondary and Tertiary Level Institutions and Programmes
- Recognition of Foreign Qualifications
- Recognition of Foreign Awarding Bodies and Institutions
- Programme Approval
- Equivalence Assessment
- Quality Enhancement

As a quality assurance agency, ACTT is committed to 'learning from best practice and creating next practice'. This mantra underpins all of ACTT's policies, procedures and projects and it is currently in the process of:

- reviewing its criteria, standards, procedures and documents for its core services
- developing a National Qualifications and Credit Framework (NQCF) that will provide the basis for the creation of a seamless education and training system
- developing an Enterprise-wide Database Management System
- developing criteria, standards and guidelines for the quality assurance of:
  - \* short courses
  - \* online and distance learning education programmes

### **ACTT's Core Values:**

In pursuit of its vision and mission, ACTT is guided by the following core values which guide the behaviours necessary to achieve its goals and objectives and are consistently communicated to all staff to elicit their commitment in executing ACTT's mandate:

- Accountability
- Commitment to Personal Growth and Development
- Customer Focus
- Integrity
- Teamwork
- Trust